

# **JOB OFFER**

#### Sales Advisor

### Montréalshowroom

Under the supervision of the showroom manager, he works closely with his colleagues within the showroom department.

#### TASKS AND RESPONSIBILITIES

- Greet customers who come to the showroom;
- Help design their project according to their needs and budget;
- Create a clear and complete computerized submission;
- Perform the calculations for the reservation of the chosen products and check the inventories of goods;
- Completing purchase orders;
- Follow up on orders with customers:
- Order, receive and label new samples;
- Ensure that the work tables and the sample room are always tidy;
- Participate in sector meetings and product trainings;
- Maintaining the cleanliness of the showroom on a daily basis;
- Undo pallets of ceramics for samples in the showroom;
- Perform all other related tasks.

#### REQUIREMENTS AND SKILLS

- Available on Thursday evenings (5 to 8 pm) and Saturdays during the day (40 hours per week);
- Excellence in customer service (minimum 1 year of experience);
- Bilingualism (French/English) both spoken and written is essential;
- Have a dynamic personality and desire to work in a team;
- Training related to design, architecture or interior design (asset);
- Knowledge of the different types of floor and wall coverings (asset);

Here are the attitudes expected towards an employee

- Is punctual and diligent;
- Is a team player;
- Dress professionally;
- Is enthusiastic in the performance of his duties;
- Is autonomous and proactive in managing his tasks;

## **WORKING CONDITIONS**

- Competitive total compensation including sales commissions
- Complete group insurance program, 100% employer-paid;
- Group RRSP with employer contribution;
- Free parking and public transit nearby;
- Free full gym on site;
- Social committee, employee discounts.

Please email your CV to rh@centura.ca or through the www.centura.ca career tab.

In order to facilitate the reading of this document, the use of the masculine form has been retained.